

UFI Neighborhood Ecosystem Community Market Program Vendor Application 2022

VENDOR APPLICATION INSTRUCTIONS

Please respond to each of the numbered items on the Application Form for the 2022 season (May 1 2022 – October 30 2022).

Include the following documents with your application if required: (1) Copies of any permits and licenses identified on page 7, Licenses and Permits; (2) Copies of all Certificates or other proofs of insurance identified on page 8, Insurance; and (3) a W-9 form.

Sign your name and date the Acknowledgement and Agreement (*page 7*). By signing this page, you acknowledge that, if accepted to participate in UFI 2022 Community Market Program, you agree to sell in accordance with the rules of UFI Market Program and comply with all legal obligations relating to your participation.

Black-owned, Indigenous-owned, and POC-owned, women-owned, veteran-owned, LGBTQ+ owned businesses are encouraged to participate.

Any questions about the Application should be directed to UFI by email (sloftus@unlimitedfuture.org), by phone (304-697-3007).

It is the policy of UFI to ensure equal opportunity without discrimination or harassment on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability, marital status, citizenship, national origin, genetic information, or

any other characteristic protected by law. UFI prohibits any such discrimination or harassment.

APPLICATION

Owner/Operator Contact information	
1. Business Name	
2. Contact Person (First, Last)	
3. Phone	
4. Email address	
5. Website	
6. Mailing Address	Street: City, State, ZIP: County:
7. Please select your product type (select all that apply):	<input type="checkbox"/> Fruits and Vegetables <input type="checkbox"/> Flowers and Plants <input type="checkbox"/> Value-Added <input type="checkbox"/> Baked Goods <input type="checkbox"/> Coffee, Tea, and Non-Alcoholic Beverages <input type="checkbox"/> Personal Care Products <input type="checkbox"/> Craft Products <input type="checkbox"/> Other: _____
8. How did you hear about The Community market? Check all that apply	<input type="checkbox"/> Another vendor (name: _____) <input type="checkbox"/> Passed/visited a market <input type="checkbox"/> Social Media <input type="checkbox"/> Other

Market Availability	
9. Which months are you available to sell? <i>3rd Saturday of Month - 5/21,6/18,7/16,8/20, 9/17 & 10/15</i>	2022 Community Market Dates: \$5.00 per date w/o electric, \$10.00 with electric (limited available) 5/21 6/18 7/16 8/20 9/17 10/15 All of the Market dates (\$30 w/o electric, \$60 electric)
10. How many 10' x 10' vending spaces do you need?	<i>You must bring your own table and chairs for vending space</i>
11. Would you like to join our vendor mailing list for updates and other opportunities?	Yes
12. Do you receive business coaching or incubation services from UFI?	Yes
Do you need electricity for your booth?	Yes
Supporting UFI's Neighborfood Ecosystem Mission	
<p>UFI's Neighborfood Ecosystem is mission-driven to support food access. We seek and prioritize vendors who are committed to this mission. Please review below if there are additional opportunities to connect with UFI that align with your interests.</p>	
13. Are you interested in wholesale opportunities to sell at the Shop@1650.	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
14. Are you interested in volunteering to serve on our Neighborfood Advisory Group? (Time Commitment: approximately 2 hours per month)	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:
15. Are you interested in pop-up vending opportunities at other community sites?	<input type="checkbox"/> Yes <input type="checkbox"/> No Notes:

<p>16. Are you interested in donating products to local food rescue organizations at the end of markets?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Notes:</p>
<p>Product Description: Please describe product</p>	
<p>16. Please describe the products that you plan to bring to market. (Farm fresh products can be identified on the following page).</p>	
<p>17. Please describe which ingredients are sourced locally and who provides these ingredients if applicable.</p>	
<p><i>additional notes:</i></p>	
<p>About the Vendor/Farm (if applicable)</p>	
<p>19. Farm Address</p>	<p>Street: City, State, ZIP: County:</p>
<p>20. Please list products grown on your farm</p>	
<p>Vegetables and herbs</p>	

Fruit	
Other products	
TOTAL acres	
Farm practices	
21. Are you certified organic?	
22. Please describe other special agricultural practices on your farm (e.g. IPM)	

WV Permits, Licensed or Certificates:(If Applicable)

Please check the licenses and permits that you are submitting with your Application:

Submitting?	License / Permit type	Permit Number
	Huntington Business License	
	WV Retail Food License	
	WV Food Safety Certificate	

ACKNOWLEDGEMENT AND AGREEMENT

By signing this page, and in exchange for UFI accepting your application to participate in the 2022 Community Market Program, you acknowledge and agree to abide by and conform to any and all policies, rules, guidelines and procedures established by UFI for the 2022 Community Market Program (“Rules”), as set forth in “UFI Community Markets Program 2022 Vendor Handbook” and such other rules, guidelines, obligations or changes to the 2022 Vendor Handbook as may be provided from time to time in writing to you by UFI.

You also acknowledge and agree that you will comply at all times with all applicable local, state and federal laws, ordinances and regulations (“Legal Requirements”) required for participating in the UFI 2022 Community Market Program, including (but not limited to) licenses, permits, safety requirements and insurance.

You acknowledge that any failure to follow any of the Rules could result in penalties, including (but not limited to) warnings, the imposition of fees and fines for infractions, and the suspension or termination of your market space or permit to sell.

You acknowledge and agree that you will indemnify, defend and hold harmless Unlimited Future Inc, against any and all claims, losses, damages, injury, costs, charges, liability or exposure related to or arising from your participation in UFI's 2022 Community Market Program.

I have read, fully understand, and agree to adhere to all of the Rules of UFI and Legal Requirements. You agree to the use of your signature to reflect your agreement.

Name (Please Print)

Signature

Date